

DATE: October 22, 2018 FILE REF: 2400

TO: Forestry Area Leaders and Team Leaders

FROM: Trent Marty, Director, Forestry Field Operations

SUBJECT: Guidance- Logging Contractor Spill Kit Verification on all DNR land Timber Sales

In 2018, DNR received a **MAJOR CAR** during the full SFI/FSC recertification Audit on State Lands for not ensuring logging contractors have complete spill kits on DNR timber sales.

To resolve this CAR, guidance will be **effective immediately** for ALL DNR land timber sales (under contract and active sales).

- All active sales, during the next field site inspection, administering forester **MUST verify and document logging operators have a complete spill kit** using the Harvest Inspection Record (Form 2460-002), Spill Prevention and Control section. A spill kit includes (also found in BMP Manual-pg. 116)
  - Plugs and clamps to control a hydraulic line break
  - A container to catch leaking fluid
  - A shovel
  - Oil absorbent sheets, sawdust or other materials to absorb spilled fluid
- Any time a logging contractor moves onto a sale (even if a Timber Sale Contractor Check List (Form 2460-009) has been done on original entry), administering forester must verify/document a complete working spill kit using the Harvest Inspection Form (2460-002)
- Document discussion using the Harvest Inspection Form (2460-002) with logging contractor in reference to the BMP manual and requirements on recording a spill.

It is imperative on all active sales from here on out, adhere to this and verify/document a complete spill kit on site.

Any questions, please direct them to:  
Doug Brown- Public Lands Specialist 715-453-2188 X-6

cc: SLT  
Forestry Property Managers  
Mark Heyde  
Teague Prichard  
Doug Brown  
Jim Warren